

10 December 1959

MEMORANDUM FOR: Chief, Material Branch

SUBJECT: Zone Responsibilities

1. Reference your memorandum, Subject: Zone Responsibilities, Operations Branch sees no disagreement in your general concept of the responsibilities of the various branches of DPD from that in a memorandum dated 27 November 1959, Subject: Operations Requirements Section, DPD, which was sent to Mr. Bissell. The responsibilities were outlined on page 2. These were:

"2. The delineation of responsibilities between Operations Requirements Section, Development Branch and Material Branch would be along the following lines:

a. Requirements Section:

- (1) Initial evaluation for need and initiation of requirement.
- (2) Specifications
- (3) Numbers
- (4) Justification
- (5) Priority (completion date)
- (6) Evaluation and acceptance for Field utilization

b. Development Branch responsibilities in relation to projects involving Operations:

- (1) Research and development to meet Operations Branch requirements (para 2a).
- (2) Recommendations as to preferred systems when several options exist.
- (3) Monitor project progress to meet specified deadlines.
- (4) Procurement of developmental items in coordination with Contracts Branch.

c. Material Branch:

- (1) Procurement of equipment as specified and in numbers recommended by Operations and Development Branches.

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(2) Insure maintenance personnel and spares are available and delivered on time.

(3) Coordinate with Contract Branch when contracts are involved.

(All work of the Requirements Section is accomplished in coordination with the applicable branches concerned.)"

25X1A  
This paper was coordinated with [redacted] who agreed that this was generally how it should work. The Operations Branch feels that this is pretty well in line with the Material functions delineated in Air Force guides.

2. If there are any specific points in which you are in disagreement, or if you feel that we are not functioning within the responsibilities outlined above, request you call this to our attention and we will review the matter with you.

SIGNED

STANLEY W. BIRLI  
Colonel, USAF  
Chief, Operations Branch  
OPO-DO/P

OPS/DPD-DO/P-SWB:asw

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